



Ector County Commissioners Court

April 11, 2023

10:00 A.M.

COMMISSIONERS COURTROOM, ECTOR COUNTY ADMINISTRATION BUILDING ANNEX, ROOM 120

1010 EAST 8TH STREET, ODESSA, TEXAS

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**CALL TO ORDER- ESTABLISH QUORUM**

**INVOCATION**

1. *Invocation , Shelby Rigtrup- County Judge Admin:*

Pastor Mark Roossinck- Westover Baptist Church

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

2. *Commissioners' Court Schedule Amendment , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to amend the Commissioners' Court schedule for Ector County for the 2022-2023 term in regard to changing the meeting of April 25th, 2023 at 10:00AM to April 20th, 2023 at 10:00AM.

3. *Downtown Odessa Firecracker Fandango Event, Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve Downtown Odessa to use the Ector County Courthouse lawn and parking lot on Saturday, July 1st, 2023, for the Firecracker Fandango 2023 event.

4. *Resolution , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve a Resolution in support of HJR 111 by Representative Landgraf for the creation of the Texas STRONG Defense Fund, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

5. *Commissary Items, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to approve the sale of e- cigarettes to inmates at no cost to the county or taxpayers; all proceeds collected will be used at the Ector County Detention Center.

6. *Commissary Items, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to approve the sale of pizza for inmates at no cost to the county or taxpayers; all proceeds will be put back into the Ector County Detention Center.

7. *Odessa Meteor Crater Evaluation, Marisela Campos- Public Works:*

To consider, discuss, and take any necessary action to authorize the Lunar and Planetary Institute, USRA, Houston, Texas, and the Institute of Geological Sciences Polish Academy of Sciences, researcher/ research team, Dr. Ann Losiak, to conduct fieldwork/ site evaluation at the Odessa Meteor Crater, located in Ector County, Texas.

**AWARD OF BIDS/PROPOSALS**

8. *West 42nd Street Bid, Lucy Soto- Purchasing & Steven Davis- Public Works:*

To consider, discuss, and take any necessary action regarding postponing the bid for the West 42<sup>nd</sup> Street from FM 1936 to Knox Avenue Improvements (Bid #23-04-12-01). The bid specifications for West 42<sup>nd</sup> Street Improvements (Bid #23-04-12-01) were developed by the Highways & Streets Department, the Purchasing Department, and Landgraf, Crutcher, & Associates. Additional testing of the current base is necessary and adjustments must be done to the specifications. It was decided that it is in the best interest of the County and of prospective bidders to cancel this solicitation and provide updated specifications.

9. *Engineering Services, Lucy Soto - Purchasing and Peggy Cox, Greater Gardendale Water Supply Corporation:*

To consider, discuss, and take any necessary action regarding the evaluation, ranking engineer's responses, to the Request for Qualifications for Engineering Services for the building of the Gardendale Water Distribution Project, and authorize the start of negotiations for the design, construction, and oversight of the project.

**CONTRACTS/AGREEMENTS/GRANTS**

10. *Permitium/Vital Director Agreement, Jennifer Martin- County Clerk:*

To consider, discuss, and take any necessary action to approve the agreement between Permitium, LLC and Ector County in order to issue vital records through online requests at no cost to Ector County, and authorize the County Judge to sign all documents associated with this agenda item.

11. *Jury Card Payment Program Contract, Clarissa Webster- District Clerk:*

To consider, discuss, and take any necessary action to approve the proposed agent agreement from Rapid Financial Solutions, for services related to paying jurors for jury duty via Jury Card Payment Program of CourtFunds, powered by Rapid Financial Solutions, and authorize the County Judge to sign all documents associated with this agenda item.

12. *Kofile TXMAS Contract No. TXMAS-18-3602 for District Clerk's 2023 Archive Project, Clarissa Webster- District Clerk:*

To consider, discuss, and take any necessary action regarding the proposal from Kofile Technologies, Inc., for the 2023 Project for the Archival Imaging and Preservation of District Clerk Records, with Kofile's TXMAS Contract No. TXMAS-18-3602, and authorize the County Judge to sign all documents associated with this agenda item.

**PERSONNEL REQUESTS**

13. *Justice of the Peace- Retirement, Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action regarding the retirement of Terry Lange, Justice of the Peace, Precinct #1.

14. *Justice of the Peace, Position Availability, Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve the job posting/acceptance of resumes and interview process for the Justice of the Peace, Precinct #1, position.

## **BUDGET/FINANCIAL**

15. *Line Item Transfer - Law Library, Randy Donner- Auditor:*

To consider, discuss, and take any necessary action to approve a line item transfer to Law Library Fund, Other Insurance, 003-700-5275 from Subscriptions, 003-700-5207 for \$71, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

16. *Budget Amendment Request - Library, Randy Donner- Auditor:*

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, Library, Library Supplies, 001-690-5185 for \$4,053, to New Books, 001-690-5201 for \$758, to Subscriptions, 001-690-5207 for \$189 and to Donated Revenues, 001-4171 for \$5,000, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

17. *Budget Amendment Request, Steven Davis- Public Works:*

To consider, discuss, and take any necessary action to approve a budget amendment to appropriate funds for the 42nd Street project to Sales Tax Fund, Public Works, Improvements and Construction, 005-810-5509, from Unreserved Fund Balance, 005-3310, for \$4,000,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

18. *Financial Reports/Statements , Shelby Rigtrup- County Judge Admin:*

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for April 11th, 2023, and review County financial statements and reports.

## **EXECUTIVE SESSION**

19. *Executive Session- Legal Matters , Shelby Rigtrup- County Judge Admin:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 55 1.071, Texas Government Code.

20. *Executive Session- Real Estate, Shelby Rigtrup- County Judge Admin:*

To consider and discuss real estate issues/ transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

21. *Executive Session- Personnel Matters, Shelby Rigtrup- County Judge Admin:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

## **ADJOURN**

