



Ector County Commissioners' Court

March 12, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Commissioner Billy Hall

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *TAC Human Resources Consultant Introduction/Presentation, Cheraun Blankenship- TAC Human Resources Consultant:*

To consider, discuss, and take any necessary action to receive an introduction/presentation from Cheraun Blankenship, the TAC Risk Management Services Human Resources Consultant.

2. *Kellus Turner Park Plant Project & Plant Donation, Michele Spinks- Kellus Turner Park Board Member:*

To consider, discuss, and take any necessary action to approve the first Kellus Turner "Plant the Park" Project, and to accept the donation of wildflower seeds, bluebonnet plants, and lantana plants from Michele Lee Spinks.

3. *Library Advisory Board, Howard Marks- Library Director:*

To consider, discuss, and take any necessary action to approve John Trischitti III as a member of the Library Advisory Board.

4. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to approve a \$400.00 donation from Hubbard-Kelly Funeral Home to the Ector County Sheriff's Office.

5. *Detention Center X-Ray Machine Purchase Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action regarding the purchase of an X-Ray Machine for the Ector County Detention Center, and authorize the County Judge to sign all documents associated with this agenda item; the total cost for the X-Ray Machine is \$141,500.00 and will be purchased through Special Department Equipment Account # 001-420- 5507.

6. *Commercial Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action regarding a request for CBS to publish a "now hiring" commercial for the LEC; this purchase will come out of Subscriptions Account # 001-420-5207.

7. *Dodge Chargers Purchase Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action regarding the purchase of three Dodge Chargers for the Sheriff's Office; the total price will be \$146,420.34 and the funds will come from Motor Vehicle Equipment Account # 005-360-5505.

8. *2LT Chevy Silverado Trail Boss Purchase Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to approve the purchase of two 2LT Chevy Silverado Trail Boss trucks for the Sheriff's Office; the total price will be \$139,618.20 and the funds will come out of Seizure Funds Account # 083-360-5199.

CONTRACTS/AGREEMENTS/GRANTS

9. *Gardendale Volunteer Fire Department Subrecipient Agreement, Lucy Soto- Purchasing Director, Danny Bullington- Gardendale VFD:*

To consider, discuss, and take any necessary action to approve the ARPA Subrecipient Agreement with Gardendale Volunteer Fire Department, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

10. *Consultant Agreement, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding a "Contract for Services" Agreement with Marina Williams for training and consulting services, and authorize the County Judge to sign all documents associated with this agenda item.

AWARD OF BIDS/PROPOSALS

11. *Gardendale Volunteer Fire Department Purchases, Lucy Soto- Purchasing Director, Danny Bullington- Gardendale VFD:*

To consider, discuss, and take any necessary action regarding quotes for the Gardendale Volunteer Fire Department's purchase of a Brush Truck, a Pump Truck, Radios, Skid Unit, Uniforms and Supplies using ARPA funds, and authorize the County Judge to sign all documents associated with this agenda item; the purchases are being made through various Bid Cooperative Contracts.

12. *Courthouse Elevator Upgrade, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action regarding a quote from Otis Elevator to upgrade two Courthouse elevators, and authorize the County Judge to sign all documents associated with this agenda item; the total funding amount for this project is \$936,081.00.

13. *Vending Machine Services Bid Proposal Specifications, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding the bid proposal specifications for Vending Machine Services; the bid proposal specifications are ready to advertise and distribute to vendors upon approval by the Commissioners' Court.

PERSONNEL REQUESTS

14. *Justice of the Peace Personnel Requests, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the following employee transfers: Senior Deputy Clerk from Justice of the Peace #1, 001-201-5103 to Justice of the Peace #2, 001-202-5103, and Senior Deputy Clerk from Justice of the Peace #4, 001-204-5103 to Justice of the Peace #1, 001-201-5103.

CONSENT AGENDA

15. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and to take any necessary action regarding the following Proposed Consent Agenda:

15a.) Line-Item Transfer- Planning & Development:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Planning & Development, Departmental Furniture & Equipment, 005-025-5199, from Special Departmental Equipment, 005-025-5507 for \$5,000.00, and D.P. Equipment, 005-025-5506 for \$2,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

15b.) Line-Item Transfer- Purchasing:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Contract Services, Purchasing, 001-290-5309, from Full Time Salaries, Purchasing, 001-290-5103 for \$5000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

16. *Budget Amendment Request- County Court, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, County Court, Educational Travel & Expense, 001-010-5161 from Unreserved Fund Balance, 001-3310 for \$800.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

17. *Budget Amendment Request- Law Library, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve a budget amendment to Law Library Fund, Law Library, Subscriptions, 003-700-5207 from Unreserved Fund Balance, 003-3310 for \$6,500.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

18. *Treasurer's Monthly Report, Cleopatra Callaway- County Treasurer:*

To consider, discuss, and take any necessary action regarding the Ector County Monthly Treasurer's Report for January 2024, and authorize the County Judge and County Commissioners to sign all documents associated with this agenda item. In addition, it is requested that this report be archived with the official minutes of this meeting.

19. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for March 12th, 2024, and review County financial statements and reports.

EXECUTIVE SESSION

20. *Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

21. *Real Estate, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

22. *Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on March 07, 2024

At 04:52 PM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive, flowing style.

Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability.

Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

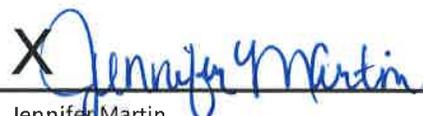
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X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 

Jennifer Martin
County Clerk

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